

Atlantic Regional Local Human Rights Committee
01/27/2014 Minutes

- I. ***Date of Meeting:*** January 27, 2014
- II. ***Members Present:*** Chair; Karen Etheridge, Marylin Copeland, Kiana Hargrove, Bruce Copeland
- III. ***Member Absent: Dr. Carlenia Jackson-Burton***
- IV. ***Others Present:*** Reginald Daye, Regional Advocate
- V. ***Provider Affiliates Present:*** Ronniqua Turner, Superior Community Services; Divine House; Vicky Potts, Josue Desvarieux, Open Heart Services; Tracey Jarvis, Janee Jarvis, Teesha Carter, New Hope Family & Youth Services; Jonathan Gibbs, Pathways Developmental Service; PaTina Sharpe, Oasis Counseling Center; Marsha Simpkins, Peaceful Surroundings LLC; Sharon Davis, Ethel Heyward, Harmony House; LaTonya Goddard, Divine Behavioral Services; Adrienne Sears, F.A.C.E.S. Community Services; Renata Brown, Chiquita Cross, The Ark Group, LLC.
- VI. ***Meeting called to order*** at 9:08 am by committee Chair, Karen Etheridge. Committee members, Mr. Bruce Copeland, Ms. Kiana Hargrove and Ms. Marylin Copeland were present at the meeting's call to order. The meeting was held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321.
- VII. ***Adoption of Agenda:*** The LHRC voted to adopt the meeting agenda.
- VIII. ***Approval of Minutes:*** The LHRC motioned, voted, and adopted the minutes submitted from the previous meeting on 10/28/2013 after making the following adjustments:
 - a. Divine House wasn't listed in the Provider Reports. They served 4 clients and all others areas are 0.
 - b. Ms. Karen Etheridge should be listed as 'Chair' and not 'Vice Chair'
 - c. IV-meeting was called to order by 'Committee Chair, Karen Etheridge', and not 'Committee Vice Chair, Karen Etheridge'.
- IX. ***Old Business:*** Mr. Bruce Copeland has been appointed as a member of the Atlantic Regional LHRC, by the State Human Rights Committee, for a term from 10/25/2013 – 06/30/2016.

X. *New Business:*

- A. Harmony House – Additional sponsor homes; 408 Harris St., Hampton, Va. 23669, 3 Box Elder Court, Hampton, Va. 23663, 2002 Kensington Dr., Hampton, Va. 23663.
- B. Harmony House – Letters were mailed to committee in reference to VIII.A., but some committee members did not receive them. All addresses were noted and corrected.
- C. Mr. Bruce Copeland's mailing address – 122 Birdie Drive, Suffolk, Va. 23434
- D. Pathways Developmental Services, Inc. – The LHRC voted to grant affiliation for Intensive Community Treatment Services.
- E. F.A.C.E.S Community Services – 1. The LHRC voted to approve as a part of the F.A.C.E.S. program rules its cameras policy for use in their day support program and the residential group homes and 2. The LHRC voted to accept the F.A.C.E.S. new electronic documentation policy and procedures.

XI. *Financial Report: (Provider information only)* There is a \$700.00 balance on hand. There is no activity since last report.

XII. *Advocate's Report:*

Mr. Daye reminded providers that CHRIS has been updated. If you are continuing to have problems logging on to the systems please contact Ms. Walsh's Office (Director Office of Human Rights- DBHDS) in Richmond. Make sure all abuse cases, serious incidents, and deaths are reported through CHRIS; if not reported, you will be cited. 1st quarters (01/2014 -03/2014) reports are to be presented on the new downloadable forms. Include as an attachment printed copies of cases at the April 28, 2014 meeting.

XIII. *Provider Reports:*

Divine Behavioral Services: was present but missed last 2 meetings.
Provider's quarterly from 3rd quarter was submitted along with annual report.
***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**
of Clients served: 78
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No

Are there any Additional Services: No

Divine House: was present but did not provide liaison a copy of provider reports (annual or quarterly) **Program will need to present the 2013 annual report to the LHRC at the April 18, 2014 meeting.**

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

F.A.C.E.S. Community Services:

***Annual report should be 10 Abuse Allegation Cases, not 9.**

of Clients served: 49

Serious Incidents: 0

Allegations of Abuse: 2

Complaints: 2

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Harmony House:

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

of Clients served: 3

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

New Hope Family & Youth Relations, Inc.: annual report needs to adjusted and submitted at next meeting (April 28, 2014).

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

of Clients served: 29

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Oasis Counseling Center: provider reports from quarters 1st, 2nd, 3rd, 4th and annual report needs to be re-submitted on old form.

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

of Clients served: 25

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Open Hearts Services, LLC: provider reports from quarters 1st, 2nd, 3rd, 4th and annual report needs to be re-submitted on old form.

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

of Clients served: 3

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: 0

Are there any Additional Services: 0

Peaceful Surrounding, LLC: *Notified by Mr. Daye that 1st, 2nd, 3rd, 4th quarter reports need to be attached to annual report and submitted to him with a coversheet.

of Clients served: 7

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: No

Are there any Program Changes: No

Are there any Additional Services: No

Pathways Developmental Services, Inc.: provider reports from quarters 1st, 2nd, 3rd, 4th and annual report needs to be re-submitted on old form.

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

of Clients served: 154

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

The Arkk Group, LLC: provider reports from quarters 1st, 2nd, 3rd, 4th and annual report needs to be re-submitted on old form.

***Notified by Mr. Daye that 1st, 2nd, 3rd quarter reports need to be attached to annual report and submitted to him with a coversheet.**

of Clients served: 26 (Community Based Day Support: 10; Residential Group Home: 16)

Serious Incidents: 6

Allegations of Abuse: No

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Superior Community Services, LLC: *Notified by Mr. Daye that 1st, 2nd, 3rd, 4th quarter reports need to be attached to annual report and submitted to him with a coversheet.

of Clients served: 5

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

XIV. ***Public Comment Period:*** *No one from the public was present at this time.*

XV. ***Future Meeting Location and Schedule:*** April 28, 2014; July 28, 2014; October 27, 2014; all meetings are being held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321. Superior Community Services, LLC will take over responsibility of recording notes and administrative duties.

XVI. ***Closed Session: The LHRC voted to go into closed session per VA Code 2.2-3711A*** to review abuse allegations, neglect allegations, death and serious incidents at the following: The ARKK Group, LLC; Harmony House, Inc.; and F.A.C.E.S Community Services, LLC.

The LHRC voted to come out of closed session.

Upon reconvening into open session each member certified that to the best of their knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion above to convene the closed session were discussed.

Recommendations: The ARKK Group, LLC; Harmony House; and F.A.C.E.S Community Services, LLC-
None

XVII. ***Adjournment:***